



**CITY OF EL PASO DE ROBLES**  
"The Pass of the Oaks"

***AIRPORT ADVISORY COMMITTEE***  
**MINUTES**

**Thursday, September 25, 2008 - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

---

**CALL TO ORDER - Roll Call:**

Committee members: Bray, Caruthers, Cook & Rose; Alternate: Mr. Kenyon  
City Council: John Hamon, Gary Nemeth  
Planning Commission: Joel Petersen  
Staff: Meg Williamson, Roger Oxborrow

**PUBLIC COMMENT** None

**COMMITTEE BUSINESS**

**1. Minutes**

A motion by Mr. Rose, seconded by Mr. Cook to approve the August 28, 2008, minutes passes unanimously.

**2. Sub-Committee Reports**

- City Liaison – Mr. Caruthers reported the success of Airport Day. .
- Airport Promotion – The major focus is our Airport Day, September 13.
- Airport Business Plan – Mr. Bray and Mr. Kenyon report on the continued effort to develop a logical approach to the Business Plan document. The first outline of a Table of Contents has been completed. The effort now is to define the elements of the plan and to define available resources (committee members, staff, outside consultant services, etc.) to begin to draft those elements.

**DISCUSSION**

**3. Development Proposal - Hunter Ranch**

John Carson, General Manager of Hunter Ranch, presents background and the intent to develop a small resort facility in cooperation with the golf course. The committee reviews the plan, questions density level and compliance with Airport standards and generally expresses support for the project.

**4. Development Status Report**

Staff reports minimal activity in the Airport vicinity. One project has been re-submitted and is currently undergoing staff review. When those recommendations are formulated, there may be need for further scrutiny and input by the committee.

**5. Traffic Pattern Communications Frequency**

Staff reports on the continued efforts to research and determine a possible remedy to the current congestion problems encountered on the traffic pattern frequency (CTAF). The other offending airports have been contacted. They do not experience the same problems. FAA has been contacted, but has not responded. Staff will continue to pursue dialogue with the FAA to determine their position before any further action is taken.

**DIRECTOR/MANAGER UPDATE**

Staff reviews the latest fuel price survey. Prices remain within prescribed parameters.

**COMMITTEE COMMENTS**

None

**ADJOURN** – 7:50 PM to the next Committee meeting, October 23, 7:00 P.M., 4900 Wing Way.